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# IMMIGRATION Canada

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## Study Permit

### Visa Office Instructions for:

Bengaluru (Bangalore),  
Chandigarh, New Delhi



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This application is made available free by  
Citizenship and Immigration Canada and  
is not to be sold to applicants.

**Cette trousse est également  
disponible en français**

## APPLICATION FOR A STUDY PERMIT – GENERIC CHECKLIST

- This checklist should be used in conjunction with the IMM 5483 Document Checklist for a Study Permit
- Any document not in English or French must be accompanied by a certified translation.
- Failure to submit all required documentation may result in refusal or delay processing.
- False statements or submission of fraudulent documents will result in refusal.
- You may be required to attend an interview.
- A medical exam is required for study program exceeding 6 months. Study permit applicants can undergo up-front medical examinations, per instructions below.
- **We strongly recommend that you submit your application at least three months ahead of your proposed date of travel. Applications that are received after 01 April for May entry, after 01 August for September entry and after 01 December for January entry will not normally be processed in time for the start of classes and may be refused.**
- When submitting your completed and signed application form, be sure to include the barcode page.
- Accompanying spouse and children of all ages must submit their own application forms.

<b>You MUST submit the following:</b>	✓
<b>Checklist</b> – Attach THIS checklist as a cover sheet to your application.	<input type="checkbox"/>
<b>Original, valid passport</b> , and a photocopy of the biodata (photo) page. Include all cancelled or expired passports, if applicable. The passport should be valid for the duration of proposed study, as the validity of the study permit cannot exceed the validity of the passport.	<input type="checkbox"/>
<b>Study Permit Questionnaire</b>	<input type="checkbox"/>
<b>Two photographs</b> meeting the photograph specifications for yourself and each family member requesting a visa. The photographs should have your name printed on the back, be dated and taken in the past 6 months.	<input type="checkbox"/>
<b>Letter of Acceptance</b> from your educational institution in Canada stating the following: <ul style="list-style-type: none"> <li>• unconditional admission;</li> <li>• course title;</li> <li>• duration of study;</li> <li>• level of study;</li> <li>• start date (multiple start dates, if applicable) and latest possible date of admission.</li> </ul>	<input type="checkbox"/>
<b>Family Information Form (IMM 5645)</b> fully completed, dated and signed.	<input type="checkbox"/>
<b>The following documents are STRONGLY recommended:</b>	✓
<b>IELTS</b> test results taken within last 24 months	<input type="checkbox"/>
Photocopy of the most recent <b>diploma or leaving</b> certificate, and most recent mark sheets (for entire program; consolidated mark sheets are NOT acceptable)	<input type="checkbox"/>
<b>Other educational certificates</b> diplomas or degrees (including all mark sheets)	<input type="checkbox"/>

<b>Preferred Option for Proof of Funds:</b> Evidence of purchase of a special Guaranteed Investment Certificate (GIC) from a participating Canadian financial institution, in the amount of \$10,000 CAD to cover living expenses for your first year in Canada and evidence of payment for your tuition.	<input type="checkbox"/>
In the alternative, you can fulfill the financial requirement by submitting a copy of the receipt for your tuition fee) AND a copy of an Educational Loan from an Indian Chartered Bank equivalent to \$10 000 CAD.	<input type="checkbox"/>
<b>Income Tax Returns</b> for you and your parents for the past two years.	<input type="checkbox"/>
<b>Scholarships or any financial assistance or award</b> from a government or other funding agency must be presented on official letter stating the full amount of the award, its duration and any governing conditions.	<input type="checkbox"/>
<b>Reference letter</b> from the individuals providing you financial assistance for your program. The letter must indicate their occupation and relationship to you, the number of dependents they have and their full contact details. You should also provide a letter from the employer of the individuals providing you financial assistance for your program, clearly indicating employer contact details and full street address of business location.	<input type="checkbox"/>
<b>If applicable, you must also submit:</b>	<input checked="" type="checkbox"/>
If you have answered "yes" to any of the background information questions on the application form, provide a completed and signed <b>Schedule 1</b> form (Application for Temporary Resident Visa – IMM 5257B) and include it with your application.	<input type="checkbox"/>
<b>Proof of employment</b> - letter from your current or past employer and pay slips (last 3 months). Employment letter dated within 2 months of the application indicating occupation, job description, position, salary, allowances, years of employment, and authorized leave dates.	<input type="checkbox"/>
<b>Previous passports</b> showing travel history.	<input type="checkbox"/>
<b>Birth Certificates</b> for each accompanying dependent child	<input type="checkbox"/>
<b>Minor children must submit the following documents:</b>	<input checked="" type="checkbox"/>
<b>Minors travelling alone</b> or a person other than their parents or legal guardians should have a letter of authorization signed by both parents and legal guardians. It should also include the name of the adult who will be responsible for the children in Canada. <b>Minors travelling with only one parent or legal guardian</b> should have a letter of authorization from the non-accompanying parent or guardian. <b>A copy of the page of the passport or other government-issued identification document showing the name, photo and signature of each non-accompanying parent should be submitted with the application.</b> <b>These documents should be available for presentation at the Canadian Port of Entry.</b>	<input type="checkbox"/>

**Declaration:** All documents checked are included. I attest to the truthfulness of the documents and information included in this application. Misrepresentation of any material fact will lead to my being refused and being found inadmissible to Canada for a period of 5 years.

Applicant Name: \_\_\_\_\_ Signature: \_\_\_\_\_

## **HOW TO OBTAIN A GUARANTEED INVESTMENT CERTIFICATE (GIC)**

According to Citizenship and Immigration Canada guidelines, you will require approximately \$10,000 CAD per year, not including tuition fees, to cover your living expenses. This requirement is fulfilled through the purchase of a participating GIC, and evidence that you have paid your tuition.

At present, Scotiabank and ICICI Bank Canada are the only participating Canadian financial institutions.

## **ACCEPTABLE FINANCIAL INSTITUTIONS IN INDIA**

The Education Loan must be provided by a bank governed by the Reserve Bank of India. All international banks operating in India also meet these criteria.

Andhra Bank  
Allahabad Bank  
AXIS Bank Ltd  
Bank of Baroda  
Bank of India  
Bank of Maharashtra  
Bank of Punjab Ltd  
BNP Paribas  
Canara Bank  
Central Bank of India  
Centurion Bank of Punjab Ltd  
Citibank  
Corporation Bank  
Dena Bank  
Federal Bank Ltd  
HDFC Bank Ltd  
Hongkong and Shanghai Banking Corporation (HSBC)  
IDBI Bank Ltd  
Indian Overseas Bank  
Indian Bank  
Ing Vysya Bank Ltd  
Indusind Bank Ltd  
ICICI Bank  
Jammu & Kashmir Bank Ltd  
Karnataka Bank Ltd  
Kotak Mahindra Bank  
NOVA Scotia Bank  
Oriental Bank of Commerce  
Punjab National Bank  
Punjab and Sind Bank  
South Indian Bank Ltd  
Standard Chartered Bank  
State Bank of India  
State Bank of Bikaner and Jaipur  
State Bank of Hyderabad  
State Bank of Indore  
State Bank of Mysore  
State Bank of Patiala  
State Bank of Saurashtra  
State Bank of Travancore  
Syndicate Bank  
UCO Bank  
Union Bank of India  
Vijaya Bank

# STUDY PERMIT QUESTIONNAIRE

Complete this questionnaire using the space provided. Read the questions carefully and answer **all** applicable questions.

**1) Disclose the name of the agent or representative who assisted you with your admission forms and study permit application.**

**NOTE: Failure to disclose an agent or representative could negatively affect the decision on your study permit application.**

Agent or representative's name: \_\_\_\_\_

Business address: \_\_\_\_\_  
 \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Your name: \_\_\_\_\_

Your address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Your Phone: \_\_\_\_\_

Your E-mail: \_\_\_\_\_

**2) Provide the details of your education and work experience since the age of 18. Start with the most recent information. Under "Activity" write your course of study or the details of your job if you were working. If you were not working or studying, provide information on what you were doing. For example: unemployed, travelling, etc. DO NOT leave any gaps.**

From (M/Y)	To (M/Y)	Name of company, employer, school, as applicable	Activity	Type of certificate or diploma issued (if studying) or Position title if working

**3) Complete the following chart with regard to a) your parents and b) any other individual, including yourself, who is a primary financial support for your program of studies, where applicable.**

<b>Note:</b> enter "not applicable" where appropriate	<b>Place of Employment  or Business:</b> 1) street and mailing address; 2) telephone number; 3) email address; 4) position or title	<b>Net Income:</b> from preceding calendar year in a) INR and b) Canadian dollar equivalent	<b>Primary Source of Income:</b> (example: salary, business, property rents)
FATHER Name:			
MOTHER Name:			
Other (1) Name:  Relationship to Applicant:			
Other (2) Name:  Relationship to Applicant:			

**4) If your course of study includes English as a second language (ESL) component, please explain how long it will take to complete English as a second language (ESL) requirement and how much it will cost.**

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